

# ENROLLED

COUNTY COUNCIL OF WICOMICO COUNTY, MARYLAND  
LEGISLATIVE SESSION, 2015  
BILL 2015-12

Introduced: August 4, 2015

BY: The Council President at the request of the County Executive.

**AN ACT** to create the Office of Business Development and to amend the Wicomico County Classification and Pay Plan by the addition of two new positions entitled "Director of Business Development and Grants" and "Administrative Office Associate I" and establishing the positions' job titles and grades.

### Preamble

Section 503 of the Wicomico County Charter provides that the County Executive can propose the creation of new offices or departments by legislative bill. The County Executive has determined that County services will be greatly enhanced by the creation of an Office of Business Development which will be tasked with the creation and retention of jobs, increasing the tax base, marketing the County, providing a point of contact for business development inquiries and seeking and obtaining grant funds for the County.

Additionally, the Wicomico County Classification and Pay Plan provides a system of standardized job titles and common job language critical to the effective administration of County personnel. The County Executive recommends the establishment of the "Director of Business Development and Grants" position within the new Office of Business Development to accomplish the purpose of the new Office, and the position of "Administrative Office Associate I" to assist the "Director of Business Development and Grants" with clerical and administrative tasks in the accomplishment of various business development and grant responsibilities.

**SECTION 1: BE IT ENACTED AND ORDAINED BY THE COUNTY COUNCIL OF WICOMICO COUNTY, MARYLAND, IN LEGISLATIVE SESSION, that:**

1. The Office of Business Development is created.
2. The Wicomico County Classification and Pay Plan is hereby amended as follows:

The following specified job classifications and grades are hereby established:

### Office of Business Development

| <u>Classification</u>                       | <u>Grade</u>           |
|---|------------------------|
| Director of Business Development and Grants | 23(\$64,249-\$128,498) |
| Administrative Office Associate I           | 16 (\$23,456-\$43,399) |

**SECTION II.** Be it Further Enacted, that this Bill shall not be codified in the Wicomico County Code.

**SECTION III.** BE IT FURTHER ENACTED THAT this Bill shall be known as Bill No. 2015-12 of Wicomico County, Maryland and shall take effect sixty (60) days after its final passage, unless a proper Petition for Referendum thereof shall be filed prior to said date; in which event, the Bill shall not take effect until the expiration of thirty (30) days following the approval of this Bill by a majority of the qualified voters of the County voting in any such referendum.


Certified correct as passed and adopted by the County Council of Wicomico County, Maryland this 13<sup>th</sup> day of September, 2015.

WICOMICO COUNTY, MARYLAND

  
BY: John T. Cannon, President

  
BY: Matthew E. Creamer, Secretary

I HEREBY CERTIFY that copies of the above Bill are available to the public, the press and other news media at the time of its introduction.

  
Matthew E. Creamer, Secretary

Explanation:

CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

~~Strike out indicates material deleted from law.~~

~~CAPITAL STRIKE-OUT~~ indicates matter stricken from Bill by Amendment.

Underlining indicates Amendments

COUNTY COUNCIL  
OF  
WICOMICO COUNTY, MARYLAND

BILL NO. 2015-12

Legislative Day No. 16

INTRODUCED BY: President of the Council upon recommendation of the County Executive

Date: August 4, 2015

Introduced, read first time, ordered posted and public hearing scheduled on: September 1, 2015

Time: 6:30 AM

**AN ACT** to create the Office of Business Development and to amend the Wicomico County Classification and Pay Plan by the addition of two new positions entitled "Director of Business Development and Grants" and "Administrative Office Associate I" and establishing the positions' job titles and grades.

**PUBLIC HEARING:** Having been posted and notice of time and place of hearing and title of Bill having been published according to the Charter, a public hearing was held on 9/1/15 and concluded on 9/1/15

Matthew E. Cream  
Council Administrator

**CERTIFICATION**

The undersigned hereby certifies that this Bill was Approved and Adopted by the County Council of Wicomico County, Maryland, on the 1st day of September, 2015.

Matthew E. Cream  
Council Administrator

Presented to the County Executive for approval this 2nd day of September, 2015 at 4:00 a.m./p.m. (5 days §411)

Matthew E. Cream  
Council Administrator

**BY THE EXECUTIVE:**

Ben Cah  
County Executive

APPROVED

Date: September 3, 2015  
(21 days §411)

VETOED

Date: \_\_\_\_\_

**EFFECTIVE DATE:**

This Bill having been approved by the County Executive and returned to the Council, becomes law on September 3, 2015 and effective on: November 2, 2015 (60 days §311)

**ENROLLMENT:**

Legislative Bill No. 2015-12 is herewith submitted to the County Council of Wicomico County for enrollment as being the text as finally passed.

CERTIFIED TRUE AND CORRECT

Matthew E. Cream  
Council Administrator  
Date: \_\_\_\_\_

ENROLLED

Ben Cah  
Council President  
Date: \_\_\_\_\_