

COUNTY COUNCIL OF WICOMICO COUNTY, MARYLAND

2020 Legislative Session

Legislative Day No. 22

RESOLUTION NO. 107-2020

Introduced by: The President of the Council at the request of the Acting County Executive

A RESOLUTION AUTHORIZING THE ACTING COUNTY EXECUTIVE TO ACCEPT A GRANT AWARD FROM THE CENTER FOR TECH AND CIVIL LIFE (“CTCL”) IN THE AMOUNT OF \$67,158.00.

WHEREAS, the Center for Tech and Civil Life (“CTCL”) offers grants to local governments for the purpose of planning and operationalizing safe and secure election administration; and

WHEREAS, the Wicomico Board of Elections agrees to use the grant funding in compliance with the Grant Agreement attached hereto as Exhibit “A”, and the laws of the State of Maryland and the United States; and

WHEREAS, the Council understands that the Acting County Executive has reviewed carefully the entire award document and has notified or will promptly notify all key staff about the award requirements; and

WHEREAS, the grant award does not require an appropriation of local matching funds; and


WHEREAS, the Acting County Executive recommends the acceptance of the Grant Award from (“CTCL”) in the amount of \$67,158.00.

NOW, THEREFORE, BE IT RESOLVED, by the County Council of Wicomico County, Maryland, as follows:

1. The Wicomico County Board of Elections shall administer the expenditure of the grant funds.
2. This resolution and the action taken by Council herein are subject to proper compliance with the conditions specified in Chapter 29, Article II, titled “Grant Funds” of the County Code, following the passage of this resolution.
3. The Acting County Executive is authorized to accept and appropriate the aforementioned grant from the Center for Tech and Civil Life (“CTCL”) in the amount of \$67,158.00 in accordance with the Grant Agreement attached as Exhibit “A” and the laws of the State of Maryland and the United States.
4. This resolution does not establish or authorize any County employee position.

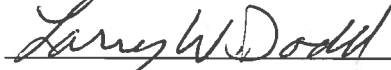
DONE at Salisbury, Maryland this 6th day of October, 2020.

ATTEST:



Laura Hurley, Council Administrator

COUNTY COUNCIL OF WICOMICO
COUNTY, MARYLAND

 (SEAL)

Larry W. Dodd, Council President

CERTIFICATION

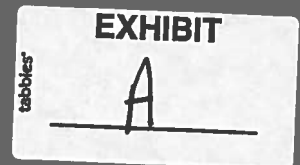
THIS RESOLUTION was Adopted , Adopted with Amendments _____, Failed _____,
Withdrawn _____ by the County Council on October 6, 2020.

Certified by 

Laura Hurley, Council Administrator



CENTER FOR
TECH AND
CIVIC LIFE



September 30, 2020

Wicomico County, Maryland

Acting County Executive

345 Snow Hill Road

P.O. Box 4091

Salisbury, MD 21803

Dear John D. Psota,

I am pleased to inform you that based on and in reliance upon the information and materials provided by Wicomico County, the Center for Tech and Civic Life ("CTCL"), a nonprofit organization tax-exempt under Internal Revenue Code ("IRC") section 501(c)(3), has decided to award a grant to support the work of Wicomico County ("Grantee").

The following is a description of the grant:

AMOUNT OF GRANT: \$67,158.00 USD

PURPOSE: The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in Wicomico County in 2020 ("Purpose").

Before CTCL transmits these funds to Grantee, CTCL requires that Grantee review and sign this agreement ("Grant Agreement") and agree to use the grant funds in compliance with the Grant Agreement and with United States tax laws and the laws

and regulations of your state and jurisdiction ("Applicable Laws"). Specifically, by signing this letter Grantee certifies and agrees to the following:

1. Grantee is a local government unit or political subdivision within the meaning of IRC section 170(c)(1).
2. This grant shall be used only for the Purpose described above, and for no other purposes.
3. Grantee has indicated that the amount of the grant shall be expended on the following specific election administration needs: Ballot drop boxes, Personal protective equipment (PPE) for staff, poll workers, or voters, Poll worker recruitment funds, hazard pay, and/or training expenses, Polling place rental and cleaning expenses for early voting or Election Day, Temporary staffing, Vote-by-mail/Absentee voting equipment or supplies, and Election administration equipment. Grantee may allocate grant funds among those needs, or to other public purposes listed in the grant application, without further notice to or permission of CTCL.
4. Grantee shall not use any part of this grant to make a grant to another organization, except in the case where the organization is a local government unit or political subdivision within the meaning of IRC section 170(c)(1) or a nonprofit organization tax-exempt under IRC section 501(c)(3), and the subgrant is intended to accomplish the Purpose of this grant. Grantee shall take reasonable steps to ensure that any such subgrant is used in a manner consistent with the terms and conditions of this Grant Agreement, including requiring that subgrantee agrees in writing to comply with the terms and conditions of this Grant Agreement.
5. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs may be applied to the grant. The Grantee shall expend the amount of this grant for the Purpose by December 31, 2020.
6. Grantee is authorized to receive this grant from CTCL and certifies that (a) the receipt of these grant funds does not violate any Applicable Laws, and (b) Grantee has taken all required, reasonable and necessary steps to receive, accept and expend the grant in accordance with the Purpose and Applicable Law.



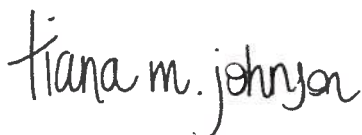
CENTER FOR TECH & CIVIC LIFE
233 N. MICHIGAN AVE., SUITE 1800
CHICAGO, IL 60601
HELLO@TECHANDCIVICLIFE.ORG

7. The Grantee shall produce a brief report explaining and documenting how grant funds have been expended in support of the activities described in paragraph 3. This report shall be sent to CTCL no later than January 31, 2021 in a format approved by CTCL and shall include with the report a signed certification by Grantee that it has complied with all terms and conditions of this Grant Agreement.
8. This grant may not supplant previously appropriated funds. The Grantee shall not reduce the budget of the County Board of Elections (“the Election Department”) or fail to appropriate or provide previously budgeted funds to the Election Department for the term of this grant. Any amount supplanted, reduced or not provided in contravention of this paragraph shall be repaid to CTCL up to the total amount of this grant.
9. CTCL may discontinue, modify, withhold part of, or ask for the return all or part of the grant funds if it determines, in its sole judgment, that (a) any of the above terms and conditions of this grant have not been met, or (b) CTCL is required to do so to comply with applicable laws or regulations.
10. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs for the Purpose may be applied to the grant.

Your acceptance of and agreement to these terms and conditions and this Grant Agreement is indicated by your signature below on behalf of Grantee. Please have an authorized representative of Grantee sign below, and return a scanned copy of this letter to us by email at grants@techandcivicliflife.org.

On behalf of CTCL, I extend my best wishes in your work.

Sincerely,



Tiana Epps Johnson
Executive Director
Center for Tech and Civic Life

CENTER FOR TECH & CIVIC LIFE
233 N. MICHIGAN AVE., SUITE 1800
CHICAGO, IL 60601
HELLO@TECHANDCIVICLIFE.ORG

GRANTEE

By: _____

Title: _____

Date: _____

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