

COUNTY COUNCIL OF WICOMICO COUNTY, MARYLAND

2013 Legislative Session

Legislative Day No. 10

Resolution No. 62-2013

Introduced by: The President of the Council at the request of the County Executive

A RESOLUTION APPROVING THE REQUEST TO SUBMIT AN APPLICATION FOR THE SCHOOL BUS SAFETY ENFORCEMENT FUND GRANT PROGRAM (SBSE) AND TO AUTHORIZE THE EXECUTIVE TO EXECUTE THE SBSE GRANT APPLICATION AND ACCEPT THE SBSE GRANT AWARD.

WHEREAS, the Governor’s Office of Crime Control & Prevention is accepting applications for a grant under the School Bus Safety Enforcement Fund Grant Program (SBSE); and

WHEREAS, the Office of the Sheriff for Wicomico County desires to implement a School Bus Safety Enforcement Program that will insure the safety of students riding school buses as well as school bus drivers for Fiscal Year 2014; and

WHEREAS, the Office of the Sheriff for Wicomico County has completed a SBSE grant application requesting a grant award in the amount of \$36,000, with \$0 in matching funds, attached as Exhibit “A”; and

WHEREAS, the County Executive recommends the submission of the SBSE grant application to the Governor’s Office of Crime Control & Prevention.

NOW, THEREFORE, BE IT RESOLVED, by the County Council of Wicomico County, Maryland that the County Executive is hereby authorized to submit a grant application to the School Bus Safety Enforcement Fund Grant Program and accept the SBSE grant award.

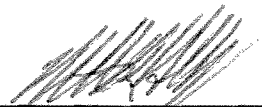
Done at Salisbury, Maryland, this 21<sup>st</sup> day of May, 2013.

ATTEST:

COUNTY COUNCIL OF WICOMICO COUNTY, MARYLAND




Matthew E. Creamer, Council Administrator

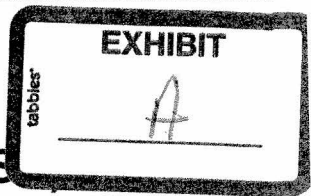


Matt Holloway, Council President

CERTIFICATION

This Resolution was Adopted , Adopted with Amendments , Failed , Withdraw  by the County Council on May 21, 2013.

Certified by   
Matthew E. Creamer, Council Administrator



# School Bus Safety Enforcement - 2014 (SBS)

## Applicant: Wicomico County, Maryland

### Grant Application Form



## Governor's Office of Crime Control & Prevention


Submitted: 5/4/2013

Governor's Office of Crime Control & Prevention  
300 East Joppa Road, Suite 1105  
Baltimore, MD 21286-3016 (410) 821-2828  
Email: [Info@goccp.state.md.us](mailto:Info@goccp.state.md.us)

[www.GOCCP.maryland.gov](http://www.GOCCP.maryland.gov)  
Martin O'Malley, Governor  
Anthony G Brown, Lt. Governor

#### Application Contents

- Cover Sheet
- Face Sheet
- Summary / Narrative
- Budget Summary
- Personnel
- Operating
- Travel
- Civil Rights
- Service Sites
- Assurances
- Anti-Lobbying
- Services
- Equipment
- Other

GOCCP Date Stamp:	GOCCP USE ONLY		
	Control Number: 	Application Number: <b>2013-SE-0002</b>	
	Received By:	Date:	



Governor's Office of Crime Control &amp; Prevention - Grant Application Form

**School Bus Safety Enforcement - 2014 (SBSE)**

Applicant: Wicomico County, Maryland

Project Title: School Bus Safety Enforcement

Wicomico Local Government

Start Date: 08/01/2013 Submitted: 5/4/2013 12:57:45 PM

End Date: 06/30/2014 Funding Year:

Applicant:	Implementing Agency:
Wicomico County, Maryland	Wicomico County Sheriff's Office
Government Office Building, Room 303	Public Safety Building
P.O. Box 870	401 Naylor Mill Road
Salisbury, MD 21803 0870	Salisbury, MD 21803 0967
(410) 548-4801	(410) 548-4891
FAX: (410) 548-4803	FAX: (410) 548-4968

Authorized Official:	Pollitt, Richard M.	County Executive
	rickpollitt@wicomicocounty.org	
	Wicomico County, Maryland	
	Government Office Building, Room 303	
	P.O. Box 870	
	Salisbury, MD 21803-0870	
	(410) 546-5400	FAX: (410) 546-3100

Project Director:	Wiersberg, Richard	Project Director
	rwiersberg@wicomicocounty.org	
	Wicomico County Sheriff's Office	
	Public Safety Building	
	401 Naylor Mill Road	
	Salisbury, MD 21803-0967	
	(410) 548-4891	FAX: (410) 548-4968

Fiscal Officer:	Stark, John	Fiscal Officer
	jstark@wicomicocounty.org	
	Wicomico County Sheriff's Office	
	Public Safety Building	
	401 Naylor Mill Road	
	Salisbury, MD 21803-0967	
	(410) 548-4892	FAX: (410) 548-4968

Funding Summary	100.0 %	Grant Funds	\$36,000.00	_____	_____
	0.0 %	Cash Match	\$0.00	_____	_____
	0.0 %	In-Kind Match	\$0.00	_____	_____
		Total Project Funds	\$36,000.00		

## Project Summary

The Wicomico County Sheriff's Office School Bus Safety Program targets drivers who fail to stop for school busses that are loading or unloading passengers. The program supports proactive safety measures by increasing patrols in known problem areas. The problem areas are identified by the Wicomico County Board of Education's Transportation Department and complaints which are received from parents, concerned citizens, PTA, and school bus drivers. A public service announcement campaign will allow for the education of the public to watch for school busses with their flashing red lights and will inform them on what the penalties could be if they are cited for violating Transportation Article 21-706. Program funds provide salary, overtime and public service announcements.

## Project Narrative

The Wicomico County Sheriff's Office (WCSO) has worked with our partners throughout the county over the past several years on school bus safety. The WCSO identify problem areas with the help of the Wicomico County Board of Education's Transportation Department and complaints that are received from parents, concerned citizens, PTA, and school bus drivers. Wicomico County has 24 schools with a population of 14,500 students, many of whom are riding school busses. There are approximately 162 school busses currently operating in Wicomico County. The majority of those school buses are operating in rural areas of the county. Wicomico County has over 400 square miles of public roadway. While school is in session, the WCSO and Wicomico County Board of Education's Transportation Department receives several complaints a month dealing with motorists who have passed a school bus with its red lights flashing while loading or unloading students. This is in violation of Maryland Transportation Article 21-706.

The goals and objectives for the WCSO are to insure the safety of the student population who ride school busses and the school bus drivers in Wicomico County. We plan to accomplish this by increasing patrols in problem areas in an effort to decrease through enforcement the violations that are being reported; as well as provide higher visibility within the problem areas. We also want to educate the public on being aware of school busses, the dangers of passing stopped school buses, and what the penalties could be if they are cited for violating Transportation Article 21-706. This would be accomplished through a public service announcement campaign over the life of the grant.

The WCSO's strategy and timeline on how we will implement our program will begin once the grant is awarded. We will begin by meeting with the Wicomico County Board of Education's Transportation Department and school bus drivers to discuss concerns they might have. In addition, we will educate them on what information the WCSO needs to successfully find and cite a driver for violating Transportation Article 21-706, if they witness a violation when law enforcement was not present. We would also begin our public service announcement campaign very aggressively during the few weeks before school starts in order to make the public aware of the upcoming school year after the summer vacation. This campaign will continue throughout the school year. We will increase patrols in problem areas in an effort to decrease through enforcement the violations that are being reported and to provide higher visibility within the problem areas.

The WCSO does and will continue to share information with the Wicomico County Board of Education's Transportation Department, state and local law enforcement agencies, news media, parents, concerned citizens, PTA, community groups, and school bus drivers.

The WCSO's spending plan is to begin implementing the School Bus Safety Enforcement Program once the grant has been awarded. The funds will be spread out over the life of the grant to fund overtime for deputies patrolling the problem areas in an effort to decrease through enforcement the violations that are being reported; as well as to provide higher visibility. We will also begin the public service announcement campaign very aggressively in the few weeks before school starts. We will continue the public service announcements throughout the school year.

## MANDATORY INFORMATION:

1. Number of current sworn personnel: 88

2. Number of current non-sworn personnel: 39
3. Number of schools in your service area: 24
4. School population serviced by WCSO: 14,500
5. Number of school buses in Wicomico County: 162

## SUMMARY

It is the goal of the Wicomico County Sheriff's Office School Bus Safety Program to protect the 14,500 students and bus drivers who ride school busses in Wicomico County on a daily basis. Receiving this grant will afford members of the community peace of mind that their children are being kept safe through a program designed for both public awareness, as well as criminal prosecution when necessary. Funding for the School Bus Safety Program is a vital and intricate part of its citizens' well-being.



Control Number:

2013-SE-0002

# Project Budget

## A. Budget Summary

	<b>Grant Funds</b>	<b>Cash Match</b>	<b>In-Kind Match</b>	<b>Total Award</b>
<b>Personnel</b>	\$35,000.00	\$0.00	\$0.00	\$35,000.00
<b>Operating Expenses</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>Travel</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>Contractual Services</b>	\$1,000.00	\$0.00	\$0.00	\$1,000.00
<b>Equipment</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>Other</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>	<b>\$36,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$36,000.00</b>

Category A - Personnel



	Description of Position	Salary Type	Funding Type	Total
1	Deputy Sheriff's Overtime	Salary	Grant Funds	\$35,000.00
				\$35,000.00

1. Deputy Sheriff's overtime rate is estimated at \$45.00 an hour. The hours expected to work over the life of the grant is 777 hours for a grant total od \$35,000.00.

Category B - Operating Expenses



Control Number:

2013-SE-0002

	Operating Expense	Funding Type	Quantity	Cost / Unit	Total
1	Comcast	Grant Funds	100	10.	\$1,000.00
					\$1,000.00

1. The Wicomico County Sheriff's will be working with our regional Traffic Safety Program Manager who works for the Maryland Highway Safety Office on a public service announcement dealing with school bus safety. The Public Service Announcement (PSA) will be shown on Comcast Cable for a cost of \$10.00 a spot for a total of 100 spots for a grant total of \$1000.00. We will not have any production cost due to the fact we will be re-airing the PSA that was produced under the School Bus Safety Enforcement grant we received last fiscal year (SBSE-2013-1520).





Control Number:

2013-SE-0002

## V. Civil Rights Requirements

1. Civil rights contact person: Baker, Gary L - Chief Deputy
2. Organization: Wicomico County Sheriff's Office
3. Address: Public Safety Building  
401 Naylor Mill Road  
Salisbury, MD 21803-0967
4. Telephone Number: (410) 548-4891
5. Number of persons employed by the organization unit responsible for implementation of this grant: 788

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## Project Service Sites

### Site 1

<b>Service Site</b>	Wicomico County Sheriff's Office (County Wide)
<b>Apt. Suite, No. Street</b>	401 Naylor Mill Road
<b>City</b>	Salisbury
<b>State &amp; Zip</b>	MD 21803

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Control Number:

2013-SE-0002

**Certified Assurances**

**THE APPLICANT HEREBY ASSURES AND CERTIFIES THE FOLLOWING:**

1. That Federal funds made available under this formula grant will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal Funds, be made available for program activities.

2. That matching funds required to pay the non-Federal portion of the cost of each project, for which grant funds are made available, shall be in addition to funds that would otherwise be made available for program activities by the recipient of the grant funds and shall be provided as required in the Grant Award document.

3. That following the first year covered by a Grant Award and each year thereafter, a performance evaluation and assessment report will be submitted to the Governor's Office of Crime Control & Prevention.

4. That fund accounting, auditing, monitoring, evaluation procedures and such records as the Governor's Office of Crime Control & Prevention shall prescribe to and shall be provided to assure fiscal control, proper management and efficient disbursement of funds received.

5. That the Grantee shall maintain such data and information and submit such reports in such form, at such times, and containing such information as the Governor's Office of Crime Control & Prevention may reasonably require to administer the program.

6. Sub-recipients will comply (and will require any sub-grantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604 (e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000(d)); the Rehabilitation Act of 1973 (29 U.S.C. § 704); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. § 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. § 6101-07); and the

Department of Justice (DOJ's) Equal Treatment Regulations (28 C.F.R. pt. 38).

7. That in the event a Federal or state court or administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against the Grantee, a copy of the finding will be forwarded to the Governor's Office of Crime Control & Prevention.

8. Sub-recipients that are governmental or for-profit entities, that have fifty or more employees and that receive a single award of \$500,000 or more under the Safe Streets Act or other Department of Justice (DOJ) program statutes are required to submit their Equal Employment Opportunity Plan (EEOP) to the federal Office of Civil Rights (OCR). The sub-recipients are not required to submit a copy to the Governor's Office of Crime Control & Prevention (GOCCP), but must have a copy available on site for monitoring purposes. Those sub-recipients that are subject to the OCR's EEOP Certification Form may access this form at: <http://www.ojp.usdoj.gov/about/ocr/eeop.htm>.

9. That the Grantee will comply with all provisions set forth in the Governor's Office of Crime Control & Prevention's General <http://www.goccp.maryland.gov/grants/general-conditions.php> and Special Conditions.

10. That the Grantee will comply with the provisions of 28 CFR applicable to grants and cooperative agreement.

11. Sub-recipients are obligated to provide services to Limited English Proficient (LEP) individuals. Refer to the DOJ's Guidance Document. To access this document see U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (67 Federal Regulation 41455 (2002)). This regulation may be accessed at: <http://www.archives.gov/eeo/laws/title-vi.html>

**CERTIFICATION: I certify that this program will comply with the provisions set forth by the State of Maryland and the Governor's Office of Crime Control and Prevention.**

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

**Pollitt Jr., Richard M. - County Executive**

\_\_\_\_\_  
Name and Title

**Certification Regarding Lobbying**



Control Number:

2013-SE-0002



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND  
OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

**1. LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

**2. DEBARMENT, SUSPENSION, AND OTHER  
RESPONSIBILITY MATTERS  
(DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510 --

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with

obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted or otherwise criminally or civilly charged by a Government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph. (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminate for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE  
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about --

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;



Control Number:

2013-SE-0002

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after having received notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 312A, GSA Regional Office Building No. 3), Washington DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code)

Check \_\_\_ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check \_\_\_ if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE  
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Applicant: Wicomico County, Maryland  
Address: Government Office Building, Room 303  
P.O. Box 870  
Salisbury, MD 21803 0870

Project Title: School Bus Safety Enforcement  
Federal ID Number: 52-6001054

Authorized Representative: Pollitt Jr., Richard M. - County Executive

Signature:

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date