

WICOMICO COUNTY AIRPORT COMMISSION

June 10, 2019

Present: Calvin Peacock, Chairman; Matthew E. Creamer, Vice Chairman; James Brooke; John Cannon; Gerard DiCairano; Nola Arnold;

Staff: Dawn Veatch; Jacquie Benton-Ware; Tony Rudy

Other: Lyle Hogg, Piedmont; Jackie Jennings, Piedmont

MINUTES

The April 8, 2019 minutes were approved.

AIRPORT MANAGER'S REPORT

Welcome Tony Rudy as our new Assistant Airport Manager!

County Executive and Council approved FY2020 Annual Budget.

The County submitted on behalf of the Airport the annual CIP and OPS Budget for County Council approval. Dawn has not received the approved list of the airport's capital improvement items. These items will be shared at the next Airport Commission meeting. The new ARFF building design is complete but not currently funded for FY2020.

Wing and Wheels-

Can't thank everyone enough for the hard work, Calvin with the volunteers and Ray Veatch for being the Event Coordinator. These two have done an outstanding job the past 3 events. Both are retiring from Event Planning and are looking for replacement volunteers. The staff here at the airport have had discussions on whether to have it every year or every other year. We expected 500 our first year and have 2000 attendees. Our second year was cancelled due to weather, and this year, we expected 2000 to 2500 attendees and we had 4000 attendees, 52 GA fly-in aircraft, military aircraft and War Birds. If it continues to double in size, the event will be more than the current staff and volunteers can handle safely. Dawn spoke with both Wayne Strausburg, Wicomico County Administrator, and Weston Young, Wicomico County Assistant County Administrator, regarding this concern. The possibility of placing this event under the Wicomico County Tourism was discussed. This gives the possibility that some funding may come available to hire parking attendants, aircraft marshalers, etc. to ensure a more secure area and safe event.

UAS/Drone Update and FAA UAS Conference-Baltimore

Dawn received approval for CONOPS (Concept of Operations) and withdrew FAA Form 7460s (FAA Form- Notice of Proposed Construction) for drone detection equipment. The reason for the withdrawal, is we have not selected a vendor. Once a vendor is selected we will resubmit. The FAA did not approve the installation of any countermeasures that would disable drones in the area. The purpose of the drone detection equipment is to add another layer of safety to Sentinel Robotic Systems (SRS) drone operation in addition to the Global Positioning System (GPS) tracking system when they are operating drones. This proposal provides a backup monitoring of

drones being operated between SBY Airport and Wallops Flight Facility, restricted airspace and practice areas. Details are continuing to be developed. SBY Airport will be the first in the United States to offer a drone operation/facility that will have the capability of using drone technology on land, air, sea and space. More specifics will be shared at the next meeting.

For our CONOPS, we contracted SRS as a concessioner for the airport. Any prospective client who wants to operate their equipment either as a drone or onboard a SRS drone, must schedule through SRS. The clients will have to be trained by and coordinate their equipment with SRS. For beyond line of sight, the airport will have digital monitoring so we can visualize where all the aircrafts are, communications systems will be provided so that there is direct communication to air traffic and other aircrafts in the area, insurance requirements as well as pay load restrictions and requirements. SRS will be the gateway for any and all drone operations at the SBY airport. Dawn has been in discussions with Donna Altwater at the Richard A. Henson Foundation for possible youth and STEM programs that would incorporate drones.

The Airport has a manufacturer who is interested in a 30-60,000 sq. ft. manufacturing plant. Dawn met with three additional manufacturers on the west coast who are looking for east coast and less restricted airspace operations. The SBY Airport offers four modes of transportation for Drone Operations - land, sea, air, space, but with the operating cost, congested airspace and lack of all four modes of transportation. The interested manufacturers are looking for a new home or to expand eastward. With Salisbury Airport's unique arrangement with SRS, Wallops Island and NASA, they are extremely interested. These manufacturers are in initial discussions with Salisbury Airport to lease land for their expansion plants. In addition, Salisbury Airport is the only airport that has an ODA (**Organizational Delegation Authorization**), Kilroy Aviation. Kilroy Aviation can do drone certification and production manufacturing certification.

(Final FAA Approval pending)

The University of Salisbury is considering renting the entire second floor of the SRS building for their robotics/aeronautics programs. Salisbury Airport is discussing with Salisbury University (SU) a possible Letter of Intent to rent the second floor. If SU agrees to the Letter of Intent, this would give SU the ability to provide decision making in the floor plan design. Because the Industrial Park will be of mixed use, it does not have to be strictly aeronautical use so FAA will not need to approve (New FAA Part 163 requirements). FAA has not issued a CAT Ex (**Categorical Exclusion**), pending a new Part 163 Land Use regulation and policy.

Last summer, Dawn spoke with Harris Corp. an ADS-B approved vendor. Harris Corp. has a new system for drone detection and ADS-B integration (<https://www.faa.gov/nextgen/programs/adsb/>). Harris Corp. is sending Dawn a contract to conduct an assessment of a combination system.

Airport Marking and Rubber Removal

Airport marking and rubber removal has been completed with a few smaller spots that will require attention. We have closed out all the open 2017/2018 findings for our previous FAR 139 audits. Next year we is budgeted \$71,000 for this project.

Master Plan and Airport Layout Plan (ALP)

The Salisbury Airport Master Plan has been submitted in FINAL to FAA for review and approval. ALP (Airport Layout Plan) is posted on our website for review and comment. The full Master Plan is available for review in our office.

Revised Minimum Standards

Appendix C is posted on our website and emailed to all tenants. This reflects new hangar rates and office space based on Fair Market Values and any improvements. It will be open for a 30 day comment period.

FAA

The FAA requires a particle environmental assessment for the removal of the existing fuel farm tanks and installation of the temporary fuel farm tanks. Applications were made in early April, pending their approval. The new fuel farm is to be installed by Titan Fuels- Shell Oil.

Hangar Painting

The T-Hangars are complete except for weather stripping. Hangar 18 should be completed by Friday, June 14, 2019. Unfortunately, during the painter's time here, there was paint damage to Piedmont's employees' vehicles which had suffered overspray damage to their vehicles. The Paint Contractor, Jones Masonry and Restorations', Insurance Company is handling all damage claims as well as proposing repairs for the damage to our ramp, apron along with an area on Airport Road.

Senator Carper, Senator Cardin and Senator Van Hollen

Senator Carper, Senator Cardin and Senator Van Hollen have all sent letters of support for the runway extension to 8000'. In addition, Representative Andy Harris has also been out to the SBY Airport and has expressed interest in supporting the FEMA distribution center and drone development.

Corporate Hangar

Rent increase letters went out, and responses have been received from most of the tenants. July is the effective date target.

ADJOURNMENT

Calvin Peacock called for a motion to adjourn. Jamie Brooke moved to adjourn and Nola Arnold seconded the motion. The meeting was adjourned.

NEXT MEETING

The next meeting will be held Monday, July 8th, 2019.

Calvin Peacock, Chairman