

**MINUTES**  
**Wicomico County Board of Elections**  
**345 Snow Hill Road, Salisbury, MD 21804**  
**Wednesday, February 19, 2020**

**ATTENDEES:** Brad Bellacicco, Board President, Republican Member  
Joseph Collins, Republican Member, via phone  
Catherine Keim, Republican Member  
Katrina Purnell, Board Secretary, Democratic Member  
Sharon Morris, Democratic Member  
Peter Golba, Board Attorney  
Anthony Gutierrez, Election Director  
Dionne Church, Deputy Director

**ABSENT:** None

**GUESTS:** None

The Wicomico County Board of Elections met Wednesday, February 19, 2020 at 9:00 a.m.

Public notice was given and the agenda was posted at the Board of Elections office the week prior to the meeting. This includes the required public notice when the Board is discussing possible changes to polling places.

Brad Bellacicco, Board President, called the meeting to order, as there was a quorum present, and voluntarily led The Pledge of Allegiance and the Lord's Prayer.

Brad Bellacicco asked for approval of the January 15, 2020 minutes. Katrina Purnell made the motion to approve the minutes with revisions; seconded by Catherine Keim, passed, unanimously.

**DIRECTOR'S REPORT: (See Attached Copy)**

There was discussion regarding the hire of additional employees. Joseph Collins made the motion to approve 4 state contractual employees; seconded by Katrina Purnell, passed unanimously.

Sharon Morris made a motion to reimburse the Deputy Director for expenses incurred while attending training in South Carolina, and to fund attendance at such training conferences in the future utilizing department funds; seconded by Catherine Keim, passed unanimously. The Board requested that there be prior notification of future trainings.

A motion was made by Joseph Collins to place a letter of commendation in the files of Jocelyn Montgomery and Elise Koch for specific instances of outstanding job performance; seconded by Katrina Purnell, passed unanimously. The Director will also email a copy of these letters to the Board.

The Deputy Director gave an overview of Baltimore County's Provisional Canvass process which she and the Absentee Coordinator attended recently, with ideas for the Board's consideration. The Director will survey other counties of comparable size as to their procedures as well, and the Board will revisit this discussion at the next scheduled meeting.

The Board requests that the Director email them the current Election Judge Training schedule.

The Director reported on General Service's investigation of a roof leak. The Board directed the Director to ensure the County Purchasing Officer was aware so the County should look into pursuing a claim against the contractor.

**MINUTES**  
**Wicomico County Board of Elections**  
**345 Snow Hill Road, Salisbury, MD 21804**  
**Wednesday, February 19, 2020**

**OLD BUSINESS:**

The Board discussed the proposed FY2021 Budget. Sharon Morris made a motion to approve but that the board received an updated draft with necessary corrections; seconded by Catherine Keim, passed unanimously.

**NEW BUSINESS:**

Joseph Collins nominated Brad Bellacicco for the office of Board President, and Katrina Purnell for the offices of Board Vice President and Secretary; seconded by Sharon Morris, passed unanimously.

Katrina Purnell made a motion to delegate the testing of the voting system for the 2020 Primary and General Elections to the Director and his staff; seconded by Joseph Collins, passed unanimously.

Polling Place Emergency Procedures were discussed; the Board will review for the next meeting.

Pete Golba and Joseph Collins notified the Board that they will need to attend the March meeting via telephone.

**MISCELLANEOUS:**

None.

**MEMBERS TIME:**

Katrina Purnell expressed thanks to the Board and staff for their expressions of sympathy and concern during the past weeks.

**CLOSED SESSION:**

None.

**ADJOURNMENT:**

Brad Bellacicco announced the next scheduled meeting would be Wednesday, March 18, 2020 at 9:00 a.m.

Joseph Collins made a motion to adjourn, passed unanimously. The meeting adjourned at 10:30 a.m.

Respectfully Submitted,

  
\_\_\_\_\_  
Brad Bellacicco, Board President Date

  
\_\_\_\_\_  
Bill Blockston, Recorder Date