

WICOMICO COUNTY AIRPORT COMMISSION

Monday August 10, 2020 @ 3:00

County Council Chambers

AGENDA

1. APPROVAL OF MINUTES

Chair- Calvin Peacock

2. AIRPORT MANAGER'S REPORT

1. **Master Plan and ALP** – Airport Layout Plan (ALP) is being processed for digital signatures and will be posted on the website shortly afterwards.
2. **Assistant Airport Manager** - Interviews were held for the vacant Assistant Airport Manager position and a job offer was extended to and accepted by Christopher Davidson of Hendersonville, TN. He is expected to start on August 27th.
3. **Project and Contract Status Update**
 - a. **UAS Hangar construction** – Building shell is completed. Utility work continues and interior fit-out work has begun. Expected completion is in about 3 months.
 - b. **Environmental Assessment (EA) and Land Services** – Delta Airport Consultants continues work on these projects. EA is expected to be completed by the end of the year. No further update at this time.
 - c. **Runway Benefit Cost Analysis** – Delta Airport Consultants continues to work on this with their subcontractor. No further update at this time.
 - d. **Runway 14-32 Extension Design** – Delta Airport Consultants have submitted a task order for FAA review. Currently awaiting FAA comments or approval.
 - e. **Taxiway A**- Phase 1 completed. Phase 2 construction for the remainder of the taxiway should begin early September once grant funding is finalized. FAA expects CARES Act grant amendment guidance in the next 3 -4 weeks. \$1.9M of CARES Act grant will be used for this project. \$1.14M is covered under Airport Improvement Program (AIP) entitlement grant. The AIP grant offer is expected to be received soon.
 - f. **Air Carrier Apron** - Work continues and is progressing nicely. Contractor should be finished two weeks.

- g. Airport City Water** – Confirmation of State grant and loan and amendment to the Capital Budget was approved at the last County Council meeting.
- h. Construction of Aircraft Rescue and Fire Fighting (ARFF) Facility** – On hold until FAA receives CARES Act grant amendment guidance in the next 3 -4 weeks. The project is ready to be advertised for bid.
- i. Aircraft Rescue and Fire Fighting (ARFF) Truck** – MAA has \$315,000 in grant funds available for SBY for the purchase of a replacement ARFF truck. The airport continues to work with FAA for approval of \$462,026 out of CARES Act funding. Once approval is given, the airport is looking to reallocate money from the list of proposed development projects, specifically the UAS hangar interior item, to use towards the ARFF truck.

4. Passenger Activity – Passenger numbers continue to increase. Piedmont reported 3494 total enplaned passengers for July which is roughly 52% of 2019 enplanements for the month. Load factors are up to 67%. Both enplanements and load factors continue to trend upward.

- 3. CHAIRMAN’S REPORT:** Calvin Peacock
- 4. PUBLIC COMMENTS:**
- 5. AIRPORT COMMISSION COMMENTS:**
- 6. NEXT MEETING** - Monday, September 8, 2020 @ 3:00 pm
- 7. ADJOURNMENT**