

WICOMICO COUNTY AIRPORT COMMISSION

Monday July 13, 2020 @ 3:00

County Council Chambers

AGENDA

1. APPROVAL OF MINUTES

Chair- Calvin Peacock

2. AIRPORT MANAGER'S REPORT

1. **Master Plan and ALP** – Airport Layout Plan (ALP), prepared by Delta Airport Consultants, has been conditionally approved and the master plan narrative report is accepted by the FAA.
2. **Project and Contract Status Update**
 - a. **UAS Hangar construction** – Building shell is completed. Utility work continues and interior fit-out work has begun.
 - b. **Environmental Assessment (EA) and Land Services** – Delta Airport Consultants continues work on these projects. Scope of Work for EA will be sent back to FAA for approval now that the Airport Master Plan has been accepted. EA is expected to be completed by the end of the year. Delta has received title reports from County and a second property owners briefing is scheduled for July 21.
 - c. **Runway Benefit Cost Analysis** – Delta Airport Consultants continues work on this with their subcontractor. This is necessary for FAA to justify funding. Preliminary deliverables are due this month.
 - d. **Runway 14-32 Extension Design** – Delta Airport Consultants have submitted a task order for FAA review. Currently awaiting FAA comments or approval.
 - e. **Taxiway A-** Phase 1 completed. Phase 2 construction for the remainder of the taxiway will begin later this summer. Airport is waiting on FAA CARES Act guidance to fund a portion of the project not covered by Airport Improvement Program (AIP) entitlements.
 - f. **Air Carrier Apron** - Work continues and is progressing nicely. Contractor should be finished in August.
 - g. **Runway Rubber Removal, Crack Filling, Surface Marking Painting** – Pavement crack filling is completed on TWYs E, F, & G. Runway rubber removal was completed on June 8. Surface marking painting will be completed in the next couple of weeks. This is ongoing maintenance and an increase in our budget of \$24,000 for this fiscal year reflects more accurately what the annual costs are to keep up with pavement maintenance that has not been done over the years and to maintain pavement markings to FAA standards.

The airport airside pavement totals 3,404,033 square feet or approximately 54 lane miles of pavement.

- h. Airport City Water** – No updates.
- i. Construction of Aircraft Rescue and Fire Fighting (ARFF) Facility** – Design work and value engineering is complete. The airport is working with Fisher Architecture for a Construction Administration proposal. Airport is waiting on FAA CARES Act guidance before this project can be advertised for bid.
- j. Aircraft Rescue and Fire Fighting (ARFF) Truck** – MAA has \$315,000 in grant funds available for SBY for the purchase of a much needed replacement ARFF truck. Our current primary vehicle is 15 years old and typically the life expectancy and FAA funding eligibility for these are 10 years. There have been some significant maintenance expenses on the current vehicle over the past few years to keep it in a ready-to-go operational condition. An additional \$462,026 in local funding is needed for this purchase. This is eligible under CARES Act funding and we could potentially reprogram funds. MAA grant funds are expected to be significantly less next year (\$1.6M vs. \$2.3M).
- k. Industrial Park Tree Clearing & Wetland Mitigation** – Permit plans have been completed and signed off. Airport will work with Delta to determine what areas can be cleared in this fiscal year. Most upland areas will be cleared for industrial park development. Select wetland areas need to be cleared mainly for taxiway clearance standards to the UAS hangar.
- l. Various Parking Lot Rehabilitation Projects** – Many of these projects will be subject to FAA approval of CARES Act funding.
- m. Piedmont Hangars and Old Terminal Building Roof Rehab Projects** – Fisher Architecture has provided proposal for design work. Airport is waiting on FAA CARES Act guidance before this project can go forward.

3. CARES Act Grant – County Council authorized the County Executive to accept the grant award on June 7. The \$18.1M grant was fully executed on July 9. Roughly half will be used for operating and maintenance expenses over the next 4 years. The remainder will be programmed for critical infrastructure projects including construction of Aircraft Rescue and Fire Fighting (ARFF) facility, new maintenance and snow removal equipment storage building, parking lot paving, roof rehabilitation on Piedmont Hangars and old terminal buildings, and automated parking attendant. The airport is still awaiting FAA guidance on the use of funds for airport development projects.

4. Passenger Activity – (Handout) Passenger numbers and vehicles parked

in the public parking lot are slowly, but noticeably increasing. Piedmont reported 2134 total enplaned passengers for June which is roughly 32% of 2019 enplanements for the month however the numbers are trending upwards. Load factors are up to 49%.

- 5. Backfilling Assistant Manager vacancy** – Interviews are scheduled for this Friday.

- 3. CHAIRMAN'S REPORT** **Calvin Peacock**
- 4. PUBLIC COMMENTS:**
- 5. AIRPORT COMMISSION COMMENTS:**
- 6. NEXT MEETING** - Monday, August 10, 2020 @ 3:00 pm
- 7. ADJOURNMENT**