

WICOMICO COUNTY AIRPORT COMMISSION
Monday May 8, 2023 @ 3:00
Airport Conference Room, 1st Floor Terminal Bldg. & WebEx
AGENDA

1. APPROVAL OF MINUTES

Chair – Wayne Strausburg

2. AIRPORT MANAGER’S REPORT

I. Project and Contract Status Update –

a. Runway Extension – Runway design work and the environmental permitting process continues. MDE will hold a public hearing on June 28th for the proposed wetland mitigation. The airport should be able to purchase wetland bank credits by the end of July.

b. CARES & ARP Grant funding update – Funding reimbursements continue under the CARES and ARP grants. We have submitted CARES Grant Addendum #3 on January 20th for upcoming projects. FAA is ready to process the grant once the environmental review Categorical Exclusion determination (CatEx) is finalized.

c. Construction of Snow Removal Equipment (SRE) and Aircraft Rescue and Fire Fighting (ARFF) Facility – The CatEx for the SRE/ARFF building was submitted to FAA and we expect approval very soon. The CARES addendum will be processed as soon as this happens. Once approved, a notice to proceed will be issued for the start of construction.

d. Piedmont Facility Update – The contract was awarded pending funding availability. The roof repair on the Piedmont Headquarters building and the old terminal will begin soon. The remainder will commence once the CARES addendum is approved. The parking lot reconstruction and drainage improvement project is out to bid. Bids are due May 11th. Dave Ryan continues work with UMES and Piedmont on the Aircraft Maintenance Technician (AMT) school to get it up and running. Building improvements plans for restrooms and

locker rooms was approved. Work on the hangar floor coating is underway. A draft sublease agreement was initially reviewed by Paul Wilber and returned to Piedmont with comments.

e. New Fuel Farm Containment – Design work is essentially complete. Bidding this project is delayed until we receive a bond for the project this fall.

f. Land Acquisition and Easements – Delta Airport Consultants continues work on this.

g. Cell Tower & Solar Farm – Planning and environmental work continues.

h. Sewer Extension in Technology Park – We had a 90% plan review with GMB and City of Salisbury last week. GMB will be finalizing plans to get ready for bidding the project.

i. Security System Upgrade – Design work is at 90%. We will have another sight visit with our design consultant the end of the week.

II. Passenger Activity – Passenger numbers for the month of March show enplaned passengers at 4407, compared to 4721 in March 2022 or a decrease of approximately 6.9%. Load factors were roughly the same at 74%. Daily flights averaged 4 per day for both years.

3. CHAIRMAN'S REPORT:

4. PUBLIC COMMENTS:

5. AIRPORT COMMISSION COMMENTS:

6. NEXT MEETING - Monday, June 12, 2023 @ 3:00 pm.

7. ADJOURNMENT