

WICOMICO COUNTY AIRPORT COMMISSION
Monday April 10, 2023 @ 3:00
Airport Conference Room, 1st Floor Terminal Bldg. & WebEx
AGENDA

1. APPROVAL OF MINUTES

Chair – Wayne Strausburg

2. AIRPORT MANAGER’S REPORT

I. Project and Contract Status Update –

a. Runway Extension – Runway design work and the environmental permitting process continues. Piedmont was briefed on construction phasing and impacts to their operations.

b. CARES & ARP Grant funding update – Funding reimbursements continue under the CARES and ARP grants. We have submitted CARES Grant Addendum #3 on January 20th for upcoming projects. FAA is working on issuing grants.

c. Construction of Snow Removal Equipment (SRE) and Aircraft Rescue and Fire Fighting (ARFF) Facility – Once the CARES addendum is approved, a notice to proceed will be issued for the start of construction. We continue to work with Keller Brothers while awaiting the grant offers.

d. Piedmont Facility Update – We are working with County Purchasing to award a partial contract for the roof repair on the Piedmont Headquarters building and the old terminal building since a bond has been issued for this work. The remainder of the project will commence once the CARES addendum is approved. Parking lot reconstruction is designed and put out to bid on April 6th. Dave Ryan continues work with UMES and Piedmont on the Aircraft Maintenance Technician (AMT) school to get it up and running. Building improvements plans for restrooms and locker rooms was approved. A draft sublease agreement was initially reviewed by Paul Wilber and returned to Piedmont with comments.

e. New Fuel Farm Containment – Design work is essentially complete. Bidding this project is delayed until we receive a bond for the project this fall.

f. Land Acquisition and Easements – Delta Airport Consultants continues work on this.

g. Cell Tower & Solar Farm – Planning and environmental work continues.

h. Sewer Extension in Technology Park – GMB is working with the City of Salisbury on finalizing plans.

i. Security System Upgrade – Design work continues.

II. Passenger Activity – Passenger numbers for the month of February show enplaned passengers at 3310, compared to 4010 in February 2022 or a decrease of approximately 17.4%. Load factors increased from 70% to 78% for the same month. The number of flights per day decreased from 4 to 3.

3. CHAIRMAN'S REPORT:

4. PUBLIC COMMENTS:

5. AIRPORT COMMISSION COMMENTS:

6. NEXT MEETING - Monday, May 8, 2023 @ 3:00 pm.

7. ADJOURNMENT