

**WICOMICO COUNTY AIRPORT COMMISSION**  
**Monday February 13 , 2023 @ 3:00**  
**Airport Conference Room , 1<sup>st</sup> Floor Terminal Bldg. & WebEx**  
**AGENDA**

**1. APPROVAL OF MINUTES**  
Chair - Wayne Strausburg

**2. AIRPORT MANAGER 'S REPORT**

**I. Project and Contract Status Update -**

**a. Runway Extension** - Runway design work and the environmental permitting process continues.

**b. CARES & ARP Grant funding update** - Funding reimbursements continue under the CARES and ARP grants. We have submitted CARES Grant Addendum #3 on January 20<sup>th</sup> to cover costs associated with design and construction of Snow Removal Equipment (SRE) and Aircraft Rescue and Fire Fighting (ARFF) Facility, and Piedmont Hangar, Old Terminal, and Air Traffic Control Tower Rehabilitation projects.

**c. Construction of Snow Removal Equipment (SRE) and Aircraft Rescue and Fire Fighting (ARFF) Facility** - Once the CARES addendum is approved, a notice to proceed will be issued for the start of construction.

**d. Piedmont Facility Update** - The building improvement project on the hangar complex and old terminal building will commence once the CARES addendum is approved. Parking lot reconstruction is designed and will be put out to bid in the next few months. Dave Ryan is working with UMES and Piedmont on the Aircraft Maintenance Technician (AMT) school to get it up and running. Building improvements for restrooms and locker rooms will be needed.

**e. Taxiway G Obstruction Clearing & Fence Project** - Trees clearing and fence work is completed. The taxiway now has clear access to the UAS hangar.

**f. Cell Tower & Solar Farm** - Planning and environmental work continues.

**g. Sewer Extension in Technology Park** - Design work continues. Updated construction cost estimates are anticipated soon.

**h. Security System Upgrade** - Design work has started for this project.

**i. Public Parking Lot Lights** - Parts have been ordered. We expect work to begin shortly.

**II. Passenger Activity** - Passenger numbers for the month of December show enplaned passengers at 3941, compared to 4321 in December 2021 or a decrease of approximately 9%. **Load factors** also decreased from 80% to 75% for the same month.

**3. CHAIRMAN'S REPORT:**

**4. PUBLIC COMMENTS:**

**5. AIRPORT COMMISSION COMMENTS:**

**6. NEXT MEETING** - Monday, March 13, 2023 @ 3:00 pm.

**7. ADJOURNMENT**