

WICOMICO COUNTY AIRPORT COMMISSION
Monday January 9, 2023 @ 3:00
Airport Conference Room, 1st Floor Terminal Bldg. & WebEx
AGENDA

1. APPROVAL OF MINUTES

Chair – Wayne Strausburg

2. AIRPORT MANAGER’S REPORT

I. Project and Contract Status Update –

a. Runway Extension – Runway design work and the environmental permitting process continues.

b. CARES & ARP Grant funding update – Funding reimbursements continue under the CARES and ARP grants. We will be preparing CARES Grant Addendum #3 to cover costs associated with design and construction of Snow Removal Equipment (SRE) and Aircraft Rescue and Fire Fighting (ARFF) Facility, Piedmont Parking Lot Rehabilitation, and Piedmont Hangar, Old Terminal, and Air Traffic Control Tower Rehabilitation projects.

c. Construction of Snow Removal Equipment (SRE) and Aircraft Rescue and Fire Fighting (ARFF) Facility – Design work on the facility was completed and the project is out to bid. Bids were pushed back from December 22, 2022 to January 11, 2023 to make sure we give contractors and their suppliers ample time to respond.

d. Piedmont Facility Update – Parking lot and building improvement design work is completed and the project is out to bid with the SRE/ARFF facility. The Rural Maryland Economic Development Fund grant to establish an Aircraft Maintenance Technician (AMT) school was awarded. SWED will be managing the grant funds which will help get the school up and running.

e. Taxiway G Obstruction Clearing & Fence Project – Trees have been cleared and the fencing contractor is installing new fence along the taxiway down to the UAS hangar. Work

is expected to be completed this week if the weather cooperates.

f. Cell Tower & Solar Farm – Planning and environmental work continues.

g. Sewer Extension in Technology Park – Design work continues. We should have an updated construction cost estimate in the next month.

h. Security System Upgrade – Our consultant is working to present a basis for design for our review. Once agreed upon, design work will begin.

i. Public Parking Lot Lights – We have entered an agreement with an electrician to replace all of the older parking lot lights with new LED fixtures. Parts are currently on order.

II. Passenger Activity – Passenger numbers for the month of November show enplaned passengers at 4079, compared to 4983 in November 2021 or a decrease of approximately 19%. Load factors also decreased from 82% to 72% for the same month.

3. CHAIRMAN'S REPORT:

4. PUBLIC COMMENTS:

5. AIRPORT COMMISSION COMMENTS:

6. NEXT MEETING - Monday, February 13, 2023 @ 3:00 pm.

7. ADJOURNMENT