



Wicomico County Purchasing
125 N. Division St. Room B-3
Salisbury, MD 21801
Ph. 410-548-4805 Fax 410-334-3130

Date: 7/28/16

Addendum # 2

RFP: Grant for Project S.E.E.K. Services to Enable and Empower Kids

Project S.E.E.K Technical Assistance Meeting (7/26/16)

In attendance: Anthony Dickerson, Lisa Campbell and Alicia Zahn

Items clarified:

- Final submissions require 1 original signed in blue ink, 5 additional copies, and a flashdrive containing the word document of the submission
- All vendors contracted with Wicomico Partnership for Families and Children must utilize a provided funding statement and logo on all press releases, outreach documents, websites, and other forms of publications or statements.
- Anyone wishing to apply for any grants in Wicomico County must sign up to be a proposer/bidder on the county website.
- Performance measures in the RFP will be revised per funding body, Governor's Office for Children after the grant is contracted.
- Any additional questions that arise after the technical assistance must be sent to the purchasing department and will be answered by addendum.
- All grants through Wicomico Partnership for Families and Children are reimbursed. After receiving a complete and accurate financial report, funds are generally reimbursed within 30 days.
- Financial reports are submitted monthly and program reports are submitted quarterly.
- Funds must be expended by June 30th, 2017.
- Reviewing the time line, it was noted that the vendor will be notified of the award before September 22. It is projected that the contract will be finalized by September 22nd.

No questions were asked.

Submitted by
Wicomico County Purchasing purchasing@wicomicocounty.org