



# Wicomico County, Maryland FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

**\*\* Applicants Complete Sections 1 and 2 \*\***

## **SECTION 1. General Provisions (APPLICANT to read and sign)**

1. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
2. Applicant hereby gives consent to the local Floodplain Administrator or his/her representative to make reasonable inspections required to verify compliance.
3. No work of any kind may start until a permit is issued.
4. Construction and development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance, unless an extension is granted.
6. The Applicant certifies that all statements herein and in attachments to this application are, to the best of my knowledge, true and accurate.

APPLICANT'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

## **SECTION 2. Proposed Development (To be completed by APPLICANT)**

NAME	ADDRESS	TELEPHONE
APPLICANT		
BUILDER		
ARCHITECT		
SURVEYOR		
ENGINEER		

PROJECT LOCATION: \_\_\_\_\_

DESCRIPTION OF WORK (Check all applicable boxes):

### A. STRUCTURAL DEVELOPMENT

#### ACTIVITY:

- New Structure
- Addition
- Alteration/Renovation
- Relocation
- Demolition
- Replacement
- Other: \_\_\_\_\_

#### STRUCTURE TYPE:

- Residential (1-4 Families)
- Residential (More than 4 Families)
- Non-residential (Floodproofing?  Yes)
- Combined Use (Residential & Commercial)
- Manufactured/Mobile Home  
(In Manufactured Home Park?  Yes)
- Accessory Use (shed, garage, storage, etc.)

**SECTION 2. Continued (To be completed by APPLICANT)**

**FOUNDATION TYPE (check all that apply):**

- Pilings or Piers (required in V and Coastal A Zones)  
Enclosure below elevated floor?  Yes  No  
If Yes, please indicate:  
Size of enclosure: \_\_\_\_\_ x \_\_\_\_\_ (total square feet: \_\_\_\_\_)  
Use of enclosure:  Storage  Parking  Living Space  Other: \_\_\_\_\_  
Construction type:  Breakaway walls  Louvers  Lattice  Other: \_\_\_\_\_
- Block Foundation (crawl space to be equal to or higher than outside grade)
- Slab on Grade
- Basement (not permitted in special flood hazard areas)
- Other: \_\_\_\_\_

**FLOOD VENTING (may be required):**

- Engineered?  Yes  No
- Manufacturer: \_\_\_\_\_

**B. OTHER DEVELOPMENT ACTIVITIES (check all that apply):**

- Clearing  Fill  Grading
- Excavation
- Watercourse Alteration (including dredging and channel modification)
- Drainage Improvements (including culvert work)
- Road, Street or Bridge Construction or Repair
- Subdivision
- Individual Water or Sewer System
- Other: \_\_\_\_\_

**ATTACHMENTS SUBMITTED:**

- Site Plan – Required** (drawn to scale showing the nature, location, dimensions of existing and proposed improvements; existing and proposed topography showing actual elevations referenced to NAVD 88; description of all activities proposed with this permit including fill, grading, walkways, driveway, etc.; delineation of floodplain, if required)
- Flood Elevation Certificate** (based on construction drawings) – Required for all but accessory structures
- Engineer’s Certification of Flood Vents To Be Used** (available on-line at manufacturers’ websites or through manufacturer)
- Hydrologic and Hydraulic Engineering Analysis** (if required)
- Architectural Drawings**
- Repairs/Improvements:**
  - Documentation of market value of structure before improvement
  - Documentation of actual cash value of work, including cash value of work necessary to repair and restore damage to the before-damaged condition, regardless of the amount of work that will be performed
- Floodproofing** – operations and maintenance plan (required for commercial structures)
- Certification of Design By Licensed Engineer or Architect** (V Zones and Coastal A Zones)
- Plans Showing Extent of Watercourse Relocation AND/OR Culvert Construction Information**

**SECTION 3. Floodplain Determination (To be completed by FLOODPLAIN ADMINISTRATOR)**

FIRM Panel No. \_\_\_\_\_ Dated \_\_\_\_\_

**The Proposed Development:**

- Is NOT located in a Special Flood Hazard Area
- Is partially located in the SFHA, but building/development is NOT.
- Is located in a SFHA – FIRM Zone Designation: \_\_\_\_\_ Elevation: \_\_\_\_\_
- Is located in the Floodway
- Is located in a Coastal Barrier Resource Area
- Is located in a Non-Tidal Flood Zone (submit to State of Maryland)

Submitted on: \_\_\_\_\_ (date) Permit No.: \_\_\_\_\_

**Site Plan Review Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Floodplain Delineation Required?**  Yes  No Submitted: \_\_\_\_\_

**Floodproofing protection level (non-residential only):** \_\_\_\_\_ feet. For floodproofed structures, applicant must attach certification from registered engineer or architect.  
Received: \_\_\_\_\_

**Hydrologic and Hydraulic Engineering Analysis Review Comments:** \_\_\_\_\_  
\_\_\_\_\_

**Change in water elevation:** \_\_\_\_\_ feet Meets ordinance limits on elevation increases:  Yes  No

**Floodway activity:** Certification received from registered engineer that proposed activity in the regulatory floodway will not result in any increase in the height of the 100-year flood plain. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.  
Received:  Yes  No

**Miscellaneous Permit Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION 4. Permit Determination (To be completed by FLOODPLAIN ADMINISTRATOR)**

The proposed activity  Is  Is Not in conformance with the provisions of Bill 2015-04 Floodplain Management. The permit can be issued subject to any conditions identified on the permit form.

**SIGNED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Deficiencies communicated to Applicant as follows:**

- In person
- Letter mailed via postal service
- E-mail
- By Phone

Date of communication: \_\_\_\_\_

**Other Notes:**

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**Permit Issued:** \_\_\_\_\_ (date)

**Signed copy received:** \_\_\_\_\_ (date)

**Notice placed in building permit file with conditions of Certificate of Occupancy:**  Yes

**Permit information entered in database:**  Yes