



MEMO

OFFICE OF THE INTERNAL AUDITOR

To: All County Council Members, Rick Pollitt
From: Steve Roser
Date: 6/22/12
Re: Time & Attendance follow-up report

Message:

On April 14, 2012, IA performed a follow-up inquiry to IT concerning the progress on the Time Clock Plus installation project.

IA asked the following:

1. What is the status and projected timetable going forward for the installation of the timekeeper system?
2. Are there any plans to include the GOB?

To date four departments are live on the system:

- Corrections
- Solid Waste
- Roads
- IT

The scheduled installation over the next month is for Emergency Services and then the Civic Center. IT will perform a planned MUNIS upgrade prior to installing the Civic Center Time Clock System. IT also indicates that the Civic Center installation will take some time.

Installation of Timekeeper system for the GOB is planned after some of the more critical departments are complete. For example, departments with shift workers who are not subject to constant supervision will take priority.