



# MEMO

OFFICE OF THE INTERNAL AUDITOR

**To:** All County Council Members and Executive Pollitt

**From:** Steve Roser

**Date:** 11/12/2013

**Re:** Follow-up: Roads Division Inventory Audit and Fuel Pump Repair

**Message:**

## **Roads Division Inventory**

On November 6, 2013, the Office of the Internal Auditor (IA) performed a scheduled follow-up on the Public Works – Roads Division Inventory Audit (report dated August 22, 2013). IA discussed findings concerning the parts inventory with responsible personnel. Roads Division is still awaiting shelving installation before beginning the process of disseminating and cataloging inventory removed from the loft. Roads Division expects shelving delivery next week. Roads Division scheduled the excess parts auction for December 7. To that end, they are in the process of assigning minimum pricing acceptable for various items. Criteria include the value of scrap metal and other considerations. IA will schedule additional follow-up for December 2013.

## **Fuel Pump Repair**

The gasoline supply line repair is complete and Roads Division is now pumping gas in the prescribed manner using the Fuelmaster System. Diesel lines need replacement and Roads Division is waiting for parts delivery before beginning repairs. Roads Division has a diesel tank truck equipped with a Fuelmaster dispensing system it will use when the main diesel pump is down. Personnel will fill the tank truck directly from the main diesel storage tank during construction. As you may recall, Roads Division was waiting for an MDE determination on the disposition of the waste soil removed from the gasoline supply line repair project. According to Roads Division personnel, MDE determined that the County may dispose of the removed dirt in the landfill, and that process is under way. IA will monitor the progress of the diesel supply line repairs and perform scheduled follow-up on the Fuel System Audit in January 2014.