

Open Work Session

Transfer of Payroll Functions and Personnel from the Department of Human Resources to the Department of Finance

November 17, 2020

Mrs. Pam Oland, Director of Finance, came before Council and said this is a procedural cleanup to make sure the Charter matches what the budget was approved as. She said, as the memo states, they believe it makes sense for payroll to be under Finance now. She explained, payroll is a disbursement function, and is the largest disbursement function they have except for capital projects within the County, so having that fall under the Finance Department makes logistical sense, as well as oversight sense. She said the budget for fiscal 2021 had these positions in the Finance Department, but the Legislative Act needs to follow to allow this position, which is actually the transfer of one position. She clarified, it was one position in Human Resources that, basically, processed payroll, and that one position has moved to Finance financially, and needs to move procedurally.

Mr. Cannon said he thinks this was recommended by the Internal Auditor some time ago when Mr. Roser was still here, to which Mrs. Oland responded, she cannot answer that. She said, again, as a disbursement function, as the Head of Finance, she believes it is the appropriate place for it to be.

Mr. Dodd said some Councilmembers wondered why payroll was in Human Resources, and then they did some digging into it, and it was recommended it go back to Finance where it makes logical sense.

Mr. Cannon said he assumes they will need to amend the budget as well, to which Mrs. Oland responded, no, the budget already has the people under Finance. She clarified, the fiscal 2021 budget was adopted with this happening, so they are just getting the Charter to follow the budget.

Mrs. Hurley said this will be introduced as a Legislative Bill at the next Council Meeting.

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Larry W. Dodd, President, District 3



John T. Cannon, Vice President, At-Large

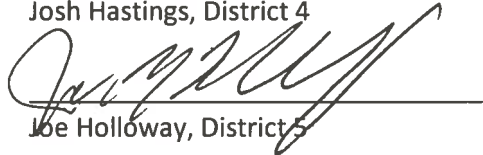


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William R. McCain, At-Large




Laura Hurley, Council Administrator