

COUNTY COUNCIL OF WICOMICO COUNTY, MARYLAND

2019 Legislative Session

Legislative Day No. 01

Resolution No. 18-2019

Introduced by: The President of the Council at the request of the County Executive

A RESOLUTION APPROVING BYLAWS FOR THE WICOMICO PARTNERSHIP FOR FAMILIES AND CHILDREN.

WHEREAS, the County Council, on September 16, 1997, adopted Resolution No. 484, establishing a Local Management Board pursuant to Section 8-301 of the Human Services Article of the Annotated Code of Maryland, to be known as the Wicomico Partnership for Families and Children; and

WHEREAS, Resolution 484 also enacted Bylaws for the management and operation of the Wicomico Partnership for Families and Children; and

WHEREAS, The County Council approved updates to the Bylaws of the Wicomico Partnership for Families and Children by Resolution Nos. 522, 533, 551, 576, 612, 162-2009, 100-2015 and 145-2017; and

WHEREAS, it has now been deemed necessary to amend the Bylaws of the Wicomico Partnership for Families and Children to comply with the State of Maryland Policies and Procedures Manual for Local Management Boards as well as to conform with the Executive form of government.

NOW, THEREFORE, BE IT RESOLVED, BY THE COUNTY COUNCIL OF WICOMICO COUNTY, MARYLAND, that the Bylaws of the Wicomico Partnership for Families and Children, in substantially the same form attached hereto as Exhibit A, are hereby approved and shall supersede any prior versions.


Done at Salisbury, Maryland, this 2nd day of January, 2019.

ATTEST:



Laura Hurley,
Council Administrator

COUNTY COUNCIL OF
WICOMICO COUNTY, MARYLAND



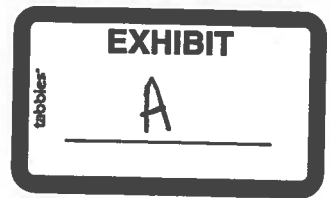
John T. Cannon,
Council President

Certification

This Resolution was Adopted , Adopted with Amendments , Failed, , Withdrawn, by the County Council on January 2, 2019.

Certified by 

Laura Hurley, Council Administrator



Wicomico County Local Management Board Bylaws

1. **Name.** The name of this entity is the Wicomico County Local Management Board ("Board").
2. **Mission.** The mission of the Board is to promote a safe, healthy, and stable environment for all Wicomico County children and families.
3. **Purpose.** The Board's purpose is to ensure interagency service delivery to children, adolescents, and families in accordance with these Bylaws and the State of Maryland's Policies and Procedures Manual for Local Management Boards.
4. **Composition of Board**
 - 4.1. The Board must have at least 5 members, but not more than 15 members, chosen from the public and private sector.
 - 4.2. The majority of membership should be public sector representatives.
 - 4.3. Public sector members may include a senior representative or department head from:
 - 4.3.1. Wicomico County Health Department;
 - 4.3.2. The local office of the Department of Juvenile Services;
 - 4.3.3. The local office of the Behavioral Health Administration;
 - 4.3.4. Wicomico County Board of Education;
 - 4.3.5. Wicomico County Department of Social Services;
 - 4.3.6. Wicomico County Council;
 - 4.3.7. Wicomico County State's Attorney;
 - 4.3.8. Wicomico County Sheriff's Office;
 - 4.3.9. Wicomico County Department of Recreation, Parks & Tourism;
 - 4.3.10. Wicomico County Department of Corrections; or

4.3.11. Any other appropriate local department or government agency.

4.4. Private sector members may include representatives from businesses, civic organizations, community groups, religious organizations, family members, family advocates, youth, youth advocates, or individuals involved with children or family issues.

5. Appointment. Members of the Board must be appointed by the County Executive and confirmed by the County Council in accordance with Section 315 of the County Charter.

6. Term.

6.1. Members are appointed for three year terms or until their successors are confirmed.

6.2. Members may be reappointed for multiple terms.

6.3. If a public sector member is no longer employed by the agency or if a member leaves office before their term expires, a new member from that agency must be appointed in the same manner as Section 5.

6.4. Board member vacancies will be filled in the same manner as Section 5.

6.5. If a Board member fails to regularly attend Board meetings or otherwise fulfill the duties of the position, the member may be removed by a vote of the majority of Board members. Regular attendance means at least 75% of regularly scheduled meetings.

7. Meetings

7.1. **Frequency.** The Board must meet at least quarterly, but additional meetings may be called if reasonable notice is given to members.

7.2. **Annual Meeting.** The Annual Meeting of the Board must take place in June to elect officers and review the Board's activities of the prior fiscal year.

7.3. Quorum. 51% of the total Board membership is needed for a quorum. Any decisions made by less than a quorum will not be binding.

7.4. Voting. Each Board member has one vote. All members may vote by proxy.

7.5. Public Access: Meetings must be open to the public and minutes must be prepared. The public must be afforded reasonable notice of any meeting.

8. Officers

8.1. Chair. The Board will elect a Chair who will preside over all meetings, cause meeting minutes to be produced, appoint Committee Chairs as needed, and coordinate with the Board Director. The Chair's term will be 3 years.

8.2. Vice-Chair. The Board will elect a Vice-Chair who will perform the duties of the Chair when the Chair is absent. The Vice-Chair's term will be 3 years.

8.3. Vacancy. If the office of Chair or Vice-Chair is vacant, the Board must hold a special election to fill the office for the remainder of the term.

8.4. Removal. An officer may be removed by a vote of a majority of Board members.

9. Committees. The Board may establish committees as needed.

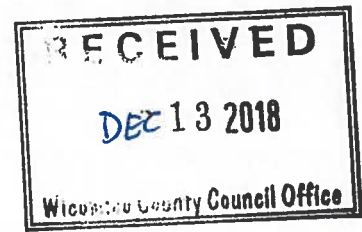
10. Indemnification. Because the Board is an entity of Wicomico County, its members and agents are insured under Wicomico County's insurance as long as they act within the scope of their Board duties.

11. Conflict of Interest. Board members are subject to the ethics laws of Wicomico County. Any conflict of interest related to a matter must be disclosed before discussion of the matter.

12. Applicable Law and Procedures. The Board is subject to all applicable Wicomico County law and policies, including personnel, purchasing, and budgeting.

13. Amendments to Bylaws. Bylaw amendments may be proposed by Board members at regular meetings. If a majority of members at the meeting approve the amendment, it will be submitted to the County Executive and County Council for approval.

14. Fiscal Year. The Board's fiscal year must be the same as Wicomico County.



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Bob Culver
County Executive

R. Wayne Strausburg
Director of Administration

MEMORANDUM TO COUNCIL

To: Laura Hurley
Council Administrator

From: R. Wayne Strausburg
Director of Administration

Date: December 13, 2018

Subject: Proposed Agenda Item

Two handwritten signatures in blue ink. The first signature is above the "From:" line, and the second signature is below the "Subject:" line.

County Executive

The County Executive recommends approving updated By Laws for the Wicomico Partnership for Families & Children/Local Management Board.