

WICOMICO COUNTY AIRPORT COMMISSION

February 25, 2019

Present: Calvin Peacock, Chairman; Matthew E. Creamer, Vice Chairman; James Brooke; John Cannon; Gerard DiCairano; Nola Arnold;

Staff: Dawn Veatch; Jacquie Benton-Ware

Other: Patrick Nelms, Bay Land Aviation; Dave Ryan, SWED

MINUTES

The October 15, 2018 minutes were approved.

AIRPORT MANAGER'S REPORT

Thank you to Calvin Peacock for taking on the role as the New Chairman and to John Cannon for joining the Airport Commission. We are very pleased. Per vice chairman, Matt Creamer, "John Cannon truly believes in the Airport and that it is a huge economic engine".

PAX LOUNGE

Complete and open to the public. This was partly funded under FAA and the County. Once the PFC reimbursement kicks in, Rosenfeld's will be extending their hours to accommodate all passengers.

ACM AND AEP

The original, Revisions 1, 2 & 3 were completed between May and August of 2018.

Revision 4 was posted to the ACM (Airport Certification Manual) and the AEP (Airport Emergency Plan) and has been approved and posted to our website. Our office did a mass print and provided a copy to all airport operators including Bay Land, MSP, ATCT, FedEx, ARFF, Perdue and AG Atlantic. This is something that will continuously be updated.

TERMINAL UPGRADES

We finished the murals, the blue paint trim and fixing some of the cracking. The last project to be completed are the restrooms. The RFP is still being written. This is something that wouldn't have been completed in the winter with the cold. We will be using portable restrooms with flushing toilets and handwashing stations until the project is complete. The estimated timeframe would be about 1 month. All toilets will need to be replaced because of severe damage and staining. The flooring that is currently used in the kitchen area of the lounge will also be used in the renovation.

SBY MEDIA DAY

Media was invited out here on January 30th, 2019 to learn about the airport strategic and development plans. They will then submit a proposal to Dawn for consideration based on all the items she pointed out in her presentation. The airport has an advertising budget and we want to be sure we get the best for the buck. We want to get a lot more advertising out there for not only the airport but for Piedmont as well. Piedmont is unable to do their own advertising because they are wholly owned by American and do not advertise for their regional carriers. One key items we have been given is a quote on billboards that will show the real drive time to BWI along with the TSA wait times. We will also be providing a cost

calculator on our website to show driving mileage and parking differences for parking fees. Our goal is to get everyone out of the mindset that they need to go across the bridge to travel.

BUDGET UPDATES

The Application for FAA Supplemental Discretionary Funding is currently pending approvals. In 2018; we submitted for the 3 following projects: TXY F and the Apron (\$3,000,000.00), SRE Building (\$1,500,00.00 +being updated) and the ARFF building (\$1,100,00.00) and were denied. We resubmitted in October 2018 for FY2019 where it is pending an FAA decision. These are projects that have to be completed by the end of FY19. (October of next year). As far as FAA reimbursable projects for FY2019, we have received partial funding for RWY 14/32 Extensions Environmental Assessment \$900,000, RWY 14/32 Extensions Design which is currently pending FAA approval on the Master Plan (expected in late April); The TXY A Rehab Construction which is underway – AIP 2017 \$344,660; The Air Carrier Apron Rehab that is in progress for \$40,000 and the Procurement of the land for RWY 14 RPZ. FAA will not entertain any RWY extension until these items have been resolved. This is being worked with County Legal and the Delta Airport Consultants. With this in mind, we are hoping for a desired start of 2020/21 for the RWY 14/32 Extension Construction.

BUDGET UPDATES – AIRPORT PROJECTS

The painting of Hangars and Apron Paving started October 8th, 2018. A new contract is to start in the spring of 2019. The Hangar #5 and #6 relocation has not been approved by County. We will resubmit again in the 2020 OPS budget for late summer after the ARFF building opens and if we have received funding from the FAA or County request. The ARFF building design is about 90% done and has been approved. The location tested, passed the core sample testing. Construction for building RFP is currently in the works. The estimate was not sufficient to cover the site prep and additional design features.

We have had 2 airport inspections and both brought up runway marking and rubber removal. We were given 1 year to complete. We did the best we could with the funding that was available to us. We have received the award for MAA grant for \$145,000 to remark and repair the airfield. The total project cost is \$193,807.00 with the SBY out of pocket share being \$90,000 – 75%/25%.

We received a disturbing letter from FAA Airport Certification Office indicating 20 discrepancies that were written up, 9 of them which have been asked for repeated extensions. At present, we are unable to complete some of the items due to lack of funding for the airport. Maintenance is being caught up, just not fast enough and the funding is not adequate enough to move forward.

MAA REQUESTS FOR SPECIAL GRANTS 2019

The following projects are currently not funded – New Snow Removal Equipment (\$2,875,000); New ARFF Vehicle (\$700,000); Design/Construct a New ARFF Building (\$907,000); Rehabilitate Corporate Hangar Aprons (\$216,485); Replace Air Terminal Doors (\$60,000) and the ATCT Tower Radio Replacement Equipment (\$375,000). The Governor nor MAA have addressed any of these requests. FAA, MAA and SBY had their annual ACIP meeting and we will be resubmitting our priorities by April.

ANNUAL OPS BUDGET

Dawn has spent 4 weeks with her staff going through the last 4 years of records, every vehicle in the sheds and on the fields and the age of some items. We did some research on what the cost would be for either repair or replacement of the vehicles. We propose costs each year of what we think needs to be budgeted but running into unexpected issues has sets us back. For example, we needed to replace the

tires on the ARFF truck which cost \$20,000 and had not budgeted. Dawn will be submitting the proposed 2020 Operations Budget on Thursday, February 29th, 2019.

PROJECT UPDATES

The RFP for 8 new Box Hangars was awarded last summer to Sky Harbour. They have refused to start construction until we have aviation maintenance and a full FBO on the airport. We have decided to leave the contract as awarded momentarily and move service forward with the 38,000 sq. hangar.

The UAS drone hangar went out for re-bid. The original building site was denied by the Maryland Department of the Environment (MDE). The proposed building site has been moved to the middle of the intersecting taxiway that had already been graded and has no trees. Moving forward, Dawn will need to request an MDE 25' disturbance permit that had been in the process for the SBY Airport. A meeting to discuss this will take place Thursday, March 7th, 2019.

The UAS Agreement/Concession is on the County Council Agenda for discussion and review.

Dawn will be meeting with the new Financial Partner for the 38,000 sq. ft. Hangar Complex in the near future.

AIRPORT COMMISSION COMMENTS

Calvin discussed the two major events coming to the airport. The SBY Wings & Wheels Event that will be held on Saturday, May 18th, 2019 from 10 AM to 3 PM and the Air Power History Tour that will arrive with a B-29, a B-24, a C-45 and a Stearman. We are expecting anywhere between 2,000 to 4,000 people to attend the Wings & Wheels that will showcase not only the Airport but Piedmont as well. The Air Power Tour will provide tours of the military bombers and will be \$8.00 per ticket children ages 10 – 17 and \$15 for ages 18 and up. There will be a focus on students ranging from elementary to high school to hopefully bring interest to the future of aviation.

Jerry Dicaiano had mentioned that years ago, it was his understanding that the County took the position that they didn't want to be funding new hangars. He would like to suggest the County re-visit and consider putting up some hangars to sort of represent a "model home" idea to the public. With the tours that Dawn provides, it would be a great way to point out the we, the county, have great faith in the airport and we want you to invest in it. Dawn pointed out that she did ask for the UAS hangar to be built and the County did fund that.

John Cannon mentioned to Matt Creamer about whether to remove us from Enterprise Account status. Matt Creamer stated, it would be worth looking at. The only way that the airport seemed to be an enterprise account is because there was no county money put into it and no money was ever requested after the construction of the 3 T-Hangars on the south end. We could still do it, but they would be taxable bonds. With doing that, of course the interest rates would be higher so that is the major difference. And when we built the hangars, particularly Piedmont, they were responsible for the maintenance of the hangars over the course of the lease and unfortunately a lot of the times that was not done. So when we get the hangars back, there is a lot of work and repairs that need to be done. The County Executive and The County Council have been very helpful to the Airport for the last 3 years in making significant appropriations to the Airport through the general fund. A minimum of \$200,000 per year with some years, being more. The Airport is like the Civic Center in that the County contributes money to operate this facility above what money the entity generates. This topic will be discussed at the next County Council Meeting.

Calvin Peacock called for a motion to adjourn. Jamie Brooke moved to adjourn and Nola Arnold seconded the motion. The meeting was adjourned.

NEXT MEETING

The next meeting will be held Monday, March 11, 2019.

Calvin Peacock, Chairman

Dawn's Schedule:

March 12th: 8:30 AM – 2:30 PM JA Inspire Career Exploration

March 20th: 6:00 PM – 8:00 PM Annual Budget Public Hearing (WCC – Flanders Room)

March 27th: 6:30 PM – 7:30 PM Kilbirnie General Meeting (Rosenfeld's)

April 3rd: 12:00 PM – 2:30 PM SVN Lunch and Tour