

WICOMICO COUNTY AIRPORT COMMISSION
Monday September 9 , 2019 @ 3:00
SBY Regional Airport
Passenger Lounge Conference Room
AGENDA

I. APPROVAL OF MINUTES

Chair- Calvin Peacock

II. Jackie Jennings-

Discussion on Piedmont

III. AIRPORT MANAGER 'S REPORT

1. **Jamie Brook e- Thank you for you r years of Service**

2. **Wings and Wheels Future Events**

3. **Senator Cardin- meeting** on AUG 21 went exceptionally well. Interested in how his office can assist with our federal issues;

- a. FEMA/MEMA Distribution Center
- b. Airport Master Plan and development
- c. **UAS Facility and Partners** *
- d. Piedmont Airlines

*On Wednesday SEP 4, sent an email at 7:00am to the FAA requesting an update as it has been under review for over 120 days. I shared 3 slides from my presentation to Sen. Cardin and I had our CAT EX for the UAS Hangar signed and delivered before 12:00 noon.

4. **Airport Hangar Painting Complete -**

- a. Major issues with final product. Punch List is being worked on, pavement damage, incomplete spraying, very poor quality now that they are complete- working on finalizing the project. Withholding payment

5. **Master Plan and ALP** - FAA provided additional recommendation and comments from our last submission and their Master Plan review. Part 163 has slowed some things down. We worked all week reviewing the final ALP and provided more changes on Friday. Narrative for the Master Plan should arrive on Monday for review (670 pages). - Over view of ALP

6. **Revised Minimum Standards** -Another review and revision to the Minimum Standards is under way- Please provide any comments by the end of September.

7. **FAA Discretionary** Funding for large dollar amounts have still not been announced. Pending hopeful funding announcement.
8. **Met with Barb Pivoc today** - Verizon and/or ATT support company. Needs antenna location on Airport- See sample product to hide head-end equipment.
9. **Prep for FY21 CIP** is under way- ARFF and SBY Maintenance Building is a major priority
10. **FRP for FBO** is ready for County Review- Once reviewed, will provide to Airport Commission to review and provide comments.
11. **Sent email of introduction** to our State Delegation, introducing Calvin Peacock as lead on the GA Maintenance Tax effort for Maryland.
12. **Bay Land Hearing** scheduled for SEPT 16th.
13. **Water Main** - MDE holding up the process in their review.
14. **Meet with NAWEC & Kilroy** on Friday- discussed prototype or retrofitted engine and glider for a future drone. Kilroy can accommodate their design and certification.

15. Project and Contract Status Update

- a. New Fuel Farm - Site prep should begin in the next 2 weeks; concession agreement is being review
- b. wed by county attorney this week.
- c. Taxiway A and Air Carrier Apron rehab construction should start by early Oct.
- d. New Website Contract - We had our first meeting- last week and scopes out the formatting and started the design.
- e. Volaire Agreement- Leakage Study/Speed Dating Contract- Will not participate this year and likely not next year. Will continue to work with AA on additional service from CLT.
- f. Rosenfeld's new Concession Agreement - signed and Liquor License has been applied for- Pending approval from the County.
- g. RFP will be finalized today for a new FBO.
- h. UAS Hangar construction date - TBA. Reviewing design/construction drawing over the next few weeks. Interior design is done-
- i. Old Rotating Beacon will be relocated next to the UAS Hangar for antenna placement for detection and communication with UAS.

IV. CHAIRMAN'S REPORT

Calvin Peacock

V. PUBLIC COMMENTS:

VI. AIRPORT COMMISSION COMMENTS:

VII. NEXT MEETING - Monday, October 14, 2019

VIII. ADJOURNMENT